

TELECOMMUNICATIONS SPECIALIST

Job Type: Full-Time Employment

Summary Overview: A Telecommunications Specialist construct, install, monitor, repair and maintain communications systems and equipment.

Essential Functions:

- Managing, supervising and providing technical advice on telecommunications systems
- Receiving feedback, identifying users' needs and requirements and mobilizing existing technology to meet their criteria
- Documenting plans, requests, activities and specifications on reporting on them

Education:

BS Degree in Computer Science

Day-to-Day Responsibilities:

- Program features, design networks and systems and allocate resources as necessary
- Monitor and test systems and peripheral equipment and troubleshoot problems
- Evaluate systems performance level and improve capabilities as needed
- Oversee and coordinate telecommunications activities
- Purchase electronic equipment and prepare budgetary justifications
- Cooperate with management to develop staff and improve their skills
- Follow industry's standards and best practices

Skills:

- Proven work experience as a Telecommunications Specialist
- Familiarity with MS Office and databases
- Hands-on experience with all telecommunications systems including peripheral equipment (e.g. computer networks, optical fiber, on site controllers, data modems, terminals, etc.)

- Adequate interpersonal and organizational skills
- Team player with customer service orientation